



**AKATSI NORTH DISTRICT
ASSEMBLY**

P.O. BOX 19, AVE DAKPA



REPUBLIC OF GHANA

Website: www.akatsinorth.gov.gh

Our Ref: *AFN- 01/20/01*

5th. October, 2023.

Your Ref:.....

Dear Sir/Madam,

SUBMISSION OF COMPOSITE ANNUAL ACTION PLAN-2024

I submit herewith, the Composite Annual Action Plan-2024 in respect of the Akatsi North District Assembly.

This is in fulfilment provisions made in the *Guidelines for the operationalization of District Planning and Coordinating Units and Regional Planning Coordinating Units (Section 2.5.1- Annual Planning Cycle.)*

Submitted for your information and necessary action, please.

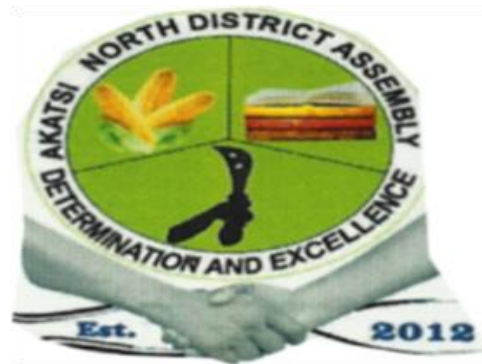
Thank you.

**MAD. RUBBY SITSOPE BESAGAH
DISTRICT COORDINATING DIRECTOR
for: DISTRICT CHIEF EXECUTIVE**

**THE REGIONAL COORDINATING DIRECTOR
VRCC
HO**

Cc:
The Regional Economic Planning Officer and Coordinating Unit
VRCC
Ho

AKATSI NORTH DISTRICT ASSEMBLY



ANNUAL ACTION PLAN, 2024

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department	Institution/	
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating	
DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT														
Economic Development	Agricultural Development	1. Monitor activities of AEAs and DDOs by DDA, DCD, DCE and other selected DPCU members and DAOs including PFJ, RFJ and PERD activities by DDA					7,500.00						Agric Dep't	CA
Economic Development	Agricultural Development	2. Organize Farmer's Day Celebration					140,060.00						Agric Dep't	CA
Economic Development	Agricultural Development	3. Organize fora to promote Gov't flagship programmes ie. PFJ, RFJ, PERD, DCACT for farmers and other relevant stakeholders					5,000.00	1,000.00					Agric Dep't	RDA, DCS, CA
Economic Development	Agricultural Development	4. Support to Extension Service Home Delivery through farm and home visits and Attend workshops, seminars, conferences, and other career development programs					25,000.00						Agric Dep't	RDA, MoFA
Economic Development	Agricultural Development	5. Train women groups in the processing of cassava-fortified dough and gari etc.							1,000.00				Agric Dep't	FBOs
Economic Development	Agricultural Development	6. Procurement of seedling for farmers					10,000.00						Agric Dep't	Kpeve Research Station, CSIR
Economic	Agricultural	7. Build capacity of							2,000.00				Agric Dep't	FBOs

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department	Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
Development	Development	women FBOs in farmer business school (ie. Agribusiness, record keeping etc) and formation of new FBOs											
Economic Development	Agricultural Development	8. Train women FBOs on alternative livelihood such as bee keeping and dry season gardening						2,000.00				Agric Dep't	FBOs
Economic Development	Trade and Industrial Development	9. Renovation of Market at Xevi & Afiadenyigba					15,479.00					WORKS DEP'T	CA
Economic Development	Trade and Industrial Development	10. Construction of 1No. Open Market shed					178,437.50					WORKS DEP'T	CA
Economic Development	Trade and Industrial Development	11. Stakeholder engagements and capacity building for MSMEs district wide							40,000.00			BAC	CA
Economic Development	Trade and Industrial Development	12. Up-date registration of SMES/FBOs in the District							5,000			BAC	DSWCD/DPCU
Economic Development	Trade and Industrial Development	13. Advance skill training for SMEs							23,000.00			BAC	DSWCD/DPCU
Economic Development	Trade and Industrial Development	14. Advance Business Management training and counselling for selected SMEs							20,000			BAC	DPCU
Economic Development	Trade and Industrial Development	15. Support to tourism and other LED activities					15,000					BAC	DPCU
DEVELOPMENT DIMENSION: SOCIAL DEVELOPMENT													
Social Services Delivery	Education, Youth & Sports Services	16. Support to WASSCE/ BECE examination in the district					15,000.00					GES	CA

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/ Collaborating
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead		
Social Services Delivery	Education, Youth & Sports Services	17. Procurement of Digital Siren for AVESCO					15,000.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	18. Support to needy students					180,000.00					MP	CA	
Social Services Delivery	Education, Youth & Sports Services	19. Completion of 1No. ICT at Ave Dakpa					80,000.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	20. Completion of 3-unit pavilions district wide					400,000.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	21. Procure and supply 300 desks for selected schools district wide					175,800.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	22. Procurement of 150 KG furniture district wide					225,000					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	23. Support Teacher's Day Celebration and Best Teacher/ Student Awards in the district					10,000.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	24. Support Comprehensive Supervision and Monitoring of schools, district wide					5,000.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	25. Support Science, Technology & Mathematics Innovation Education (STMIE) District wide					5,000.00					GES	CA	
Social Services Delivery	Education, Youth & Sports Services	26. Support Sports and Culture district wide					10,000.00					GES	CA	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/ Collaborating
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead		
Social Service Delivery	Public Health Services and Management	27. Completion of Nurses Quarters at Kpeduhoe					66,000.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	28. Renovation of Health facilities					60,000.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	29. Completion of 1No. CHPS Compound at Zemu					120,000.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	30. Completion of 1No. District Health Directorate Office Complex at Ave Dakpa					105,986.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	31. Procurement of furniture and fittings for health facilities					25,000.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	32. Completion of 1No. Ambulance Service Office at Ave Dakpa					100,000.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	33. Support Expanded Programme on Immunization					6,500.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	34. Support the education, testing, counseling and treating all HIV/AIDS clients and among vulnerable groups to reduce stigmatization in the district					20,278.46					GHS	CA	
Social Service Delivery	Public Health Services and Management	35. Support nutritional counseling/ food hygiene education of food vendors in the district					1,000.00	500.00				GHS	CA, ENV. HEALTH	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/ Collaborating
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead		
Social Service Delivery	Public Health Services and Management	36. Organize training for selected food vendors in food safety in the district					1,500.00	500.00				GHS	CA	
Social Service Delivery	Public Health Services and Management	37. Public Education & Sensitization on Prevention of Neglected Tropical Diseases					5,000.00					GHS	CA	
Social Service Delivery	Public Health Services and Management	38. Support in public Health Emergencies & Equipment					12,000.00					GHS	CA	
Social Service Delivery	Environmental Health and Sanitation Services	39. Organize education and sensitization on WASH activities					3,000.00					ENV. HEALTH	CA	
Social Service Delivery	Environmental Health and Sanitation Services	40. Completion of Slaughterhouse					215,253					ENV. HEALTH	CA	
Social Service Delivery	Environmental Health and Sanitation Services	41. Supervision and Monitoring of Sanitation activities district wide					10,000.00							
Social Service Delivery	Environmental Health and Sanitation Services	42. Organize medical screening of food & drink vendors district wide.					15,000.00					ENV. HEALTH/GHS	CA	
Social Service Delivery	Environmental Health and Sanitation Services	43. Rehabilitate 1No.institutional KVIP					5,000.00					ENV. HEALTH	CA	
Social Service Delivery	Environmental Health and	44. Maintenance of public sanitary facilities and					130,000	22,858.00				ENV. HEALTH	CA	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department	Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
	Sanitation Services	Landfill site management											
Social Service Delivery	Environmental Health and Sanitation Services	45. Solid Waste Management					100,000.00					ENV. HEALTH	CA
Social Service Delivery	Environmental Health and Sanitation Services	46. Preparation & update of District Environmental Sanitation Strategic Action Plan (DESSAP)					5,000.00					ENV. HEALTH	CA
Social Service Delivery	Environmental Health and Sanitation Services	47. Provide for Maintenance and Supervision of public sanitary facilities					10,000.00					ENV. HEALTH	CA
Social Service Delivery	Environmental Health and Sanitation Services	48. Liquid waste management and dislodging					15,000.00					ENV. HEALTH	CA
Social Service Delivery	Social Welfare and Community Development	49. Outreach in at least 10 schools on Safe School Concept on Child Protection					1,500.00					SOCIAL WELF. & COMM. DEV'T	GHS
Social Service Delivery	Social Welfare and Community Development	50. Facilitate LEAP activities, registration and enrolment of PWDs, persons with mental cases and LEAP beneficiaries onto the NHIS					5,000.00					SOCIAL WELF. & COMM. DEV'T	NCCE, GES(GEO)
Social Service Delivery	Social Welfare and Community Development	51. Strengthen and implement existing social protection interventions such as Child rights promotion and protection, Gender Empowerment and					3,000.00					SOCIAL WELF. & COMM. DEV'T	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/ Collaborating
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead		
		mainstreaming												
Social Service Delivery	Social Welfare and Community Development	52. Collaboration with NGOs, Interest groups in development, Departments, agencies and community support groups to work to improve target					1,000.00						SOCIAL WELF. & COMM. DEV'T	DA, NHIA
Social Service Delivery	Social Welfare and Community Development	53. Support registered PWDs on Productive Inclusive / Income Generating Activities (IGAs) and build their capacity in a vocation or skill.					6,000.00						SOCIAL WELF. & COMM. DEV'T	GHS
Social Service Delivery	Social Welfare and Community Development	54. Conduct Social Drive to increase awareness of HIV/AIDS education and Social Development to promote equality and non-discrimination in schools and communities against women and girls.					1,500.00						SOCIAL WELF. & COMM. DEV'T	Focal persons
Social Service Delivery	Social Welfare and Community Development	55. Strengthen capacity, coordination, and systems for delivery of integrated services (ISS) with a focus on child protection, social protection and health services.					14,000.00						SOCIAL WELF. & COMM. DEV'T	GES

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department	Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
Social Service Delivery	Social Welfare and Community Development	56. Support to PWDs-related activities					157,670.00					SOCIAL WELF. COMM. DEV'T &	CA
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	57. Drilling of 8No. Mechanized Boreholes with Storage- Poly Tank					474,720.50					WORKS DEP'T	CA
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	58. Drilling of 2No. Mechanized Boreholes with Storage Stand and Poly Tank at Kpeduhoe and Kpeta					70,000.00					WORKS DEP'T	CA
DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS													
Infrastructure Delivery and Management	Physical and Spatial Planning Development	59. Pay compensation for lands acquired for public use					100,000.00					CA	Physical Planning
Infrastructure Delivery and Management	Physical and Spatial Planning Development	60. Organize Public education on land use					5,000.00					Physical Planning	CA
Infrastructure Delivery and Management	Physical and Spatial Planning Development	61. Scale-up the Street naming and property addressing system					15,000.00					Physical Planning	CA
Infrastructure Delivery and Management	Physical and Spatial Planning Development	62. Procure satellite images for development control					15,000.00					Physical Planning	CA
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	63. Procure, install & maintain streetlights district wide.					45,000.00					WORKS DEP'T	CA
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	64. Repair and maintenance of borehole					10,245.00					WORKS DEP'T	CA
Infrastructure Delivery and Management	Public Works, Rural Housing	65. Support for Extension Electricity to Glime,					200,000.00					MP	WORKS DEP'T

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating	
Management	and Water Management	Nyitawuta, Sodokpokope, Ekpekope and Kudzeagbakope												
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	66. Rehabilitation of office and residential buildings					30,637.00					WORKS DEP'T	CA	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	67. Construction of 1No. Police Post					360,322.80					WORKS DEP'T	CA	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	68. Settlement of Consent Judgement					100,119.92					CA	WORKS DEP'T	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	69. Completion of DCE Bungalow					30,000					WORKS DEP'T	CA	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	70. Completion of 2No Semi-Detached Bungalow					140,000.00					WORKS DEP'T	CA	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	71. Completion of 1No. district police headquarters					50,000.00					WORKS DEP'T	CA	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	72. Reshaping and spot improvement of roads district wide					300,000.00					WORKS DEP'T	CA, MP	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	73. Construction of 2 No. Waiting Shed at Ave Havi and Avevi					90,000.00					WORKS DEP'T	CA, MP	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating	
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	74. Sensitization on basic road safety measures in selected public schools					1,000.00					WORKS DEP'T	CA	
Environmental Management	Natural Resource Conservation and Management	75. Sensitize communities in the district on afforestation					3,000.00					AGRIC DEP'T/NAD MO	CA	
Environmental Management	Natural Resource Conservation and Management	76. Organize forums to talk about the green Ghana campaign and tree planting					2,500.00	1,500.00				AGRIC DEP'T/NAD MO/ NSS	CA	
DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY														
Management and Administration	General Administration	77. Provide for the organization of DPCU, general assembly, sub-committee, meetings, site meetings and all other internal meetings					75,000.00					CA	DPCU	
Management and Administration	General Administration	78. Provide for workshops and seminars					70,000	1,000.00				CA	DPCU	
Management and Administration	General Administration	79. Provide for National celebrations (Independence Day, senior citizen's day etc.)					35,665.00	2,000.00				CA	DPCU	
Management and Administration	General Administration	80. Provide for maintenance and running of office equipment & vehicles					135,476.00					CA	DSWCD/DPCU	
Management and Administration	General Administration	81. Support for departments of the Assembly					35,000.00	5,000.00				CA	DPCU	
Management and Administration	General Administration	82. Procure office furniture and equipment					120,500.00					CA	DPCU	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department	Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
Management and Administration	General Administration	83. Support to substructure					42,556.92					CA	
Management and Administration	General Administration	84. Organize Town Hall meetings in 2 Area Councils					10,450.00					CA	DPCU
Management and Administration	General Administration	85. Support the implementation of the National Anti-Corruption Action Plan (NACAP)					5,000.00					CA	DPCU
Management and Administration	General Administration	86. Support for Volta Trade Fair					10,000.00					CA	BAC, DPCU
Management and Administration	General Administration	87. Support to NALAG activities					5,000.00					CA	Assembly Member
Management and Administration	General Administration	88. Procurement of furniture for D/A Hall & Area Council					75,000.00					CA	Assembly Member
Management and Administration	General Administration	89. Payment of Ex-Gratia to Hon. Assembly members					40,000.00					CA	Assembly Member
Management and Administration	General Administration	90. Support NCCE activities on corruption and other public educations					5,000.00	2,000.00				CA	NCCE
Management and Administration	General Administration	91. Provide support for the traditional council					20,500.00					CA	TRADITIONAL COUNCIL
Management and Administration	General Administration	92. Support the celebration of all festivals in the district					15,000.00					CA	TRADITIONAL COUNCIL
Management and Administration	General Administration	93. Support self-help projects & programmes and Donations to					252,200.00					CA	TRADITIONAL COUNCIL, MP

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department		Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating	
Management & Administration	Human Resources Management	100. Support staff Development (promotion/upgrading/progression)					8,000.00					CA	HR	
Management & Administration	Planning, Budgeting, Coordination and Statistics	101. Prepare Revenue Improvement Action Plans (2025)					2,000.00					BA	CA	
Management & Administration	Finance and Audit	102. Organize public education on rates/fees payment consciousness					1,000.00					Finance Dept.	DPCU/ F&A Sub-Comm/ Revenue /Internal Audit	
Management & Administration	Finance and Audit	103. Support revenue improvement activities					5,000.00					WORKS DEP'T /Finance Dep't	CA	
Management & Administration	Legislative Oversight	104. Gazette Fee- Fixing Resolution					10,000.00	1,000.00				Finance Dep't	ANDA	
Management & Administration	Planning, Budgeting, Coordination and Statistics	105. Data Collection, analysis, and Management					4,500.00					Stats	CA	
Management & Administration	Planning, Budgeting, Coordination and Statistics	106. Support Technical Meetings					1,500.00					Stats	CA	
DEVELOPMENT DIMENSION: EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)														
Environmental Management	Disaster Prevention and Management	107. Organize public education and support on disaster prevention & management					25,000.00					ANDA	NADMO/GNFS	
DEVELOPMENT DIMENSION: IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION														
Management & Administration	Planning, Budgeting, Coordination and Statistics	108. Undertake quarterly monitoring & evaluation of devt Projects/programmes					14,600.00					CA	DPCU	

Programme (PBB)	Sub Programme (PBB)	Broad Activities	Timeframe (2024)				Cost			Programme status		Implementing Department	Institution/
			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	Ongoing	Lead	Collaborating
Management & Administration	Planning, Budgeting, Coordination and Statistics	109. Provide for the preparation of Composite Programme-Based Budget (2024-2025), M&E Plan (2024-2025), Annual Action Plan (2024-2025), Procurement Plan (2024-2025)					25,000	5,000.00				CA	DPCU